

Employment Opportunity
Beech Bluff County Park
Wake County Parks, Recreation and Open Space

Park Aide – Maintenance and Operations

Work Location: Beech Bluff County Park 3321 Highway – 42, Willow Spring, NC 27526

Pay: \$20.10 per hour

16-24/hrs. a week

This position has a yearly 1000 hour cap. This position is not eligible for benefits.

Primary Duties:

Provide support and assistance in the maintenance and operations of Beech Bluff County Park. This position offers a variety of learning experiences in total park operations. Specific duties include opening and closing park facilities, shelter/classroom reservation preparation, ground litter pickup, turf and landscape maintenance, trail maintenance, janitorial tasks, minor carpentry, customer service, forestry and wildlife management, equipment operation/preventative maintenance and more.

Secondary Duties:

Assist park staff with special events, public programs, camps, volunteer supervision, front desk operations, computer data entry, record keeping and other duties that are part of an office environment.

Qualifications:

Required: Applicant must be at least 18 years old and have a valid NC drivers license. A “safe driving record” and background check are required for the position.

Preferred: One-year experience in a park setting working in operations and customer service or equivalent. Applicant will be trained in Basic First Aid and CPR certification after being hired, if applicable.

Typical workdays are 8 hr. shifts with 30-minute lunch break. Morning shift is 7:30am-4pm and closing shift varies throughout year depending on sunset hours. Summer closing shift is 12:45-9:15pm. Half shift options up to 5 hrs. are available. Coverage of morning, evening and weekends hours are shared responsibilities of all staff. Position hours are between 16-24 hours per week. The schedule varies monthly and will include working at least two weekends a month, 5-8 evening shifts and some holiday hours. Monthly work schedule provided. This is a perfect introductory position for those wishing practical, on-the-job park experience and career exploration!

To Apply:

Obtain an application online at <https://www.wakegov.com/departments-government/parks-recreation-and-open-space/about-wake-county-parks-recreation-and-open-space/part-time-employment-opportunities>

Send completed application to beechbluff@wake.gov



Wake County is an Equal Opportunity Employer

